

When you move

skebo 

Information and tips for tenants

When you move, there's a lot to keep track of. First of all, you must terminate your tenancy agreement. But please note that you must continue to pay your rent during the notice period. You are also responsible to submit/report a change of address notification to the Swedish Tax Agency (Skatteverket) in order to be registered to the current address.

Terminate your tenancy agreement in writing

You must always terminate your tenancy agreement in writing. The notice period begins on the first day of the month after the notice has been received by Skebo. For example, if you terminate your tenancy agreement on 24 April, the notice period will start on 1 May.

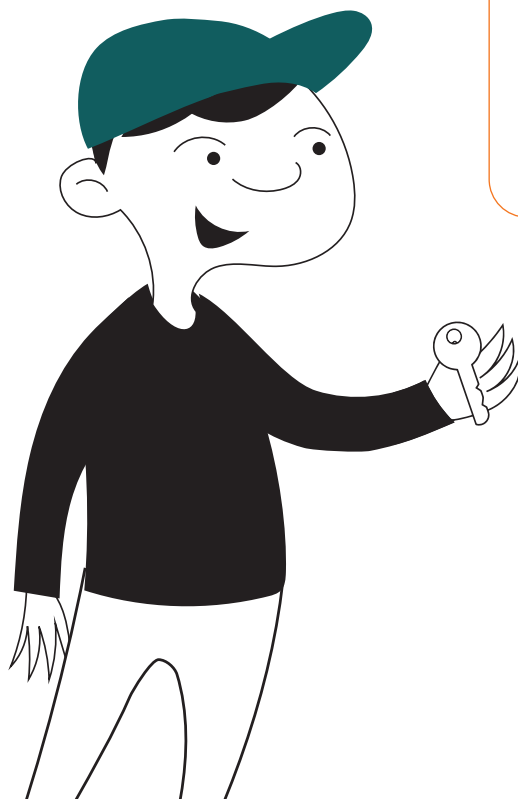
The notice period is normally three months, and you must pay rent until the end of the notice period. Your notice period is stated in the tenancy agreement. Keep in mind that you will also have to terminate your lease of any garage space or parking space.

Return all keys

All keys must be returned when you move out – including any copies you may have made as well as keys to any storage rooms, the laundry room, and engine warmers. If you fail to hand in all the keys, you may be required to pay for the cost of changing the lock.

The keys must be handed over no later than 12:00 on the first working day after the tenancy agreement expires.

All keys must be returned when you move out – including keys to any storage rooms, the laundry room, and engine warmers.





Report your new address

In order for you to be registered at the correct address and to ensure that post from authorities makes it to your new address, it is important that you report your change of address well in advance (at least five working days) before the move. You can report a change of address to the Swedish Tax Agency via their website – www.skatteverket.se

You are also responsible for separately reporting the change of address to associations, insurance companies, banks, your electricity supplier, newspapers, friends and acquaintances, and so on. For a fee, you can also have your post forwarded from your old address to the new one. You can do this via the Svensk Adressändring website, www.adressandring.se

Electricity, water, telephone and internet

When you move, the reading for your electricity and potential water consumption is automatically done until the end of the rental period. However, if you move away från Skebo, you will need to sign up for a new electricity subscription with Skellefteå Kraft for your new apartment.

Also remember to cancel or transfer your internet contract and telephone subscription, if you have one. Contact your phone carrier and your internet service provider for more information.

Inspection and final cleaning

Before you move out, the landlord will inspect your apartment. You also need to be prepared for your apartment to be shown to future tenants. And last but not least, you need to ensure a thorough final cleaning of the apartment.

Your apartment must be inspected before you move out

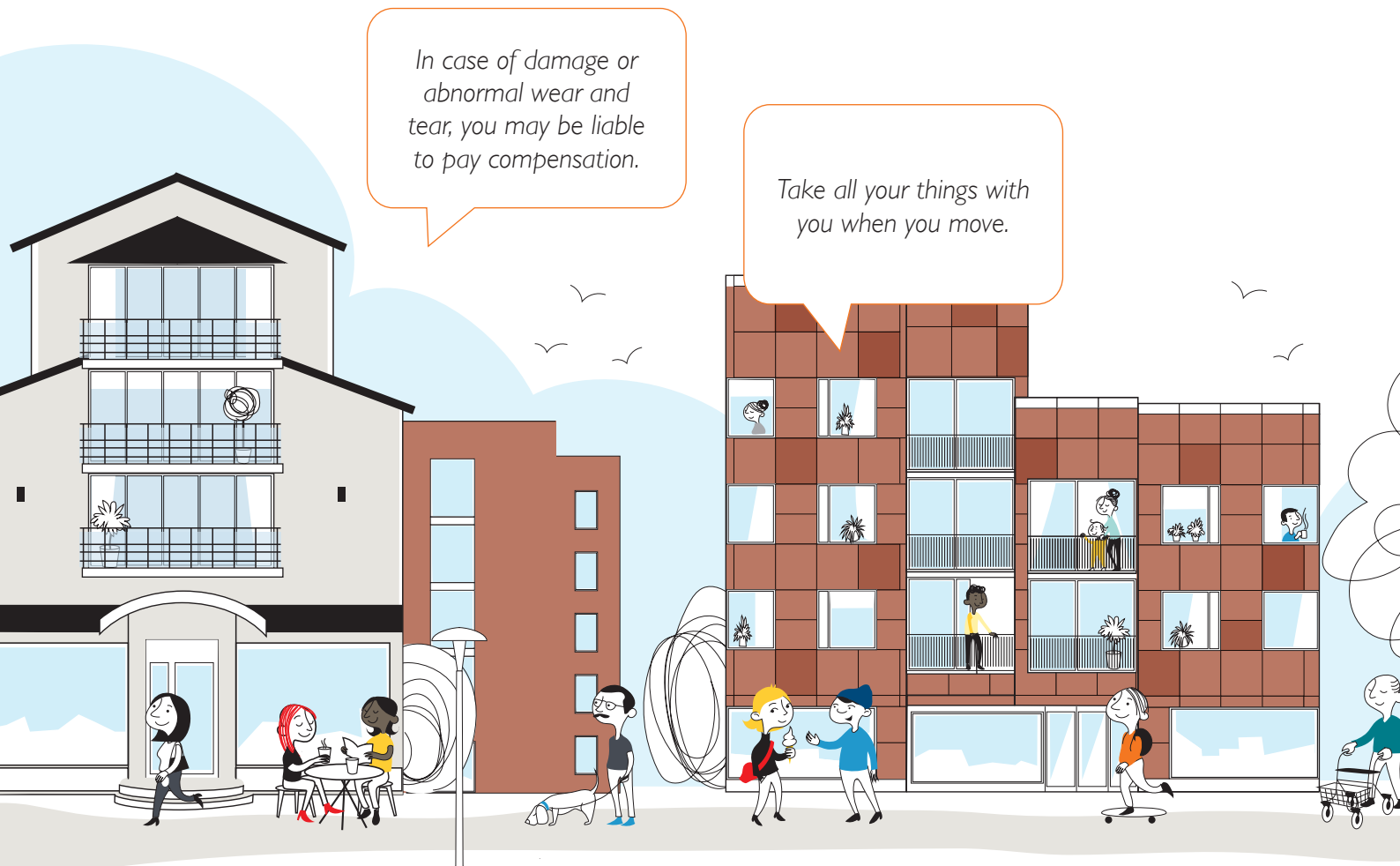
During your notice period, an inspection of the apartment will take place, and your presence at the inspection is important.

Showing your apartment to prospective tenants

According to the Rental Act, once you have terminated your tenancy agreement for an apartment, you must be prepared for the apartment to be shown to prospective new tenants. Skebo will usually contact you to agree on a time that suits you. Avoid leaving pets at home alone during the viewing.

In case of damage or abnormal wear and tear, you may be liable to pay compensation.

Take all your things with you when you move.



Clean the entire apartment

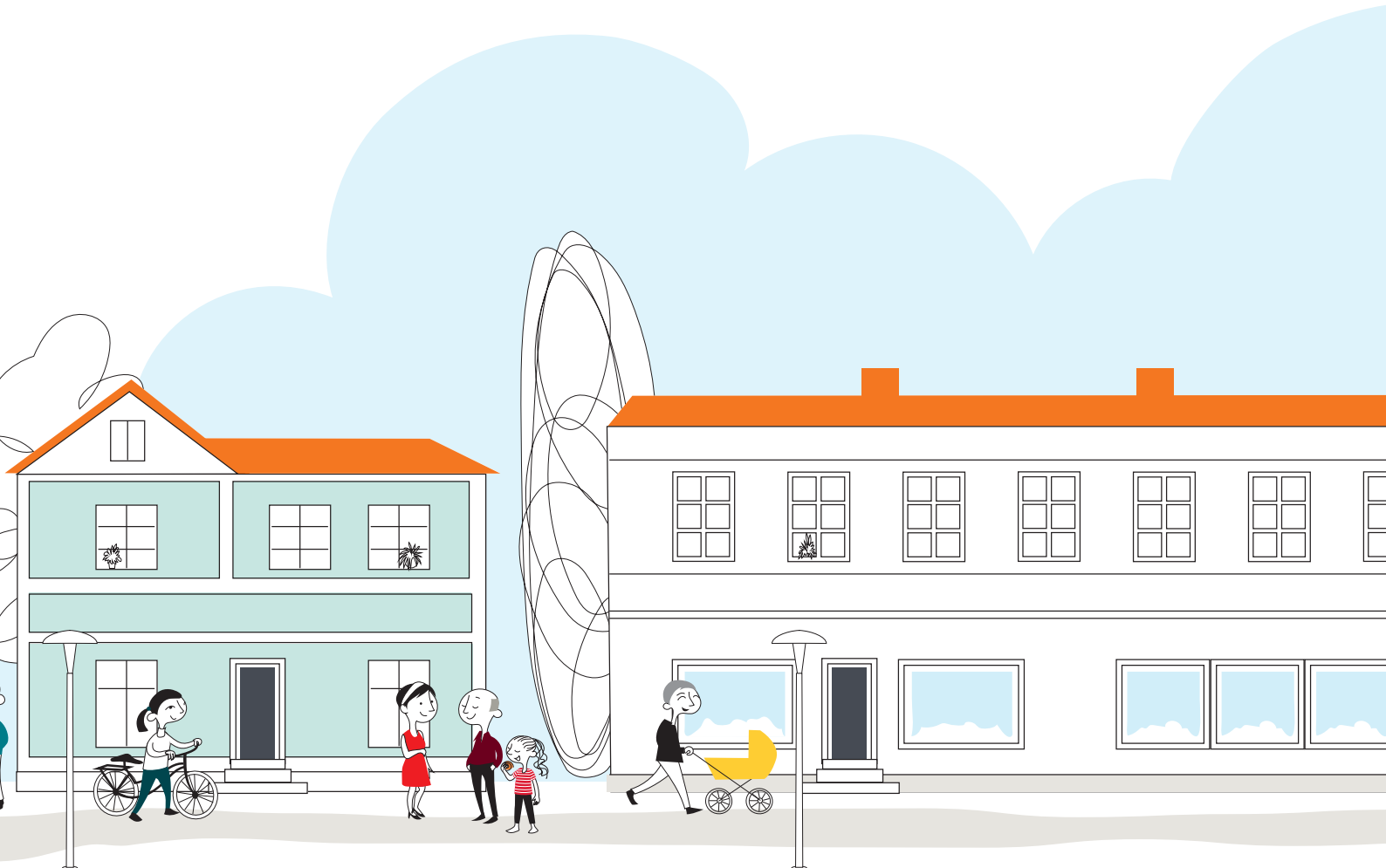
The apartment must be cleaned very carefully before returning the keys. If the apartment is not sufficiently cleaned, you may have to pay for the cost of cleaning it afterwards. For example, you need to clean all the windows, clean behind the stove, clean the oven and extractor fan, defrost the freezer, and clean the floor drains. Follow the instructions and checklist in this brochure.

All fixtures belonging to the apartment, such as interior doors, hat racks and bathtubs, must be left in the apartment.

If you have received instructions on the use or maintenance of the apartments appliances or other fixtures, you should leave them in the apartment for the next tenant.

Take all your things with you when you move

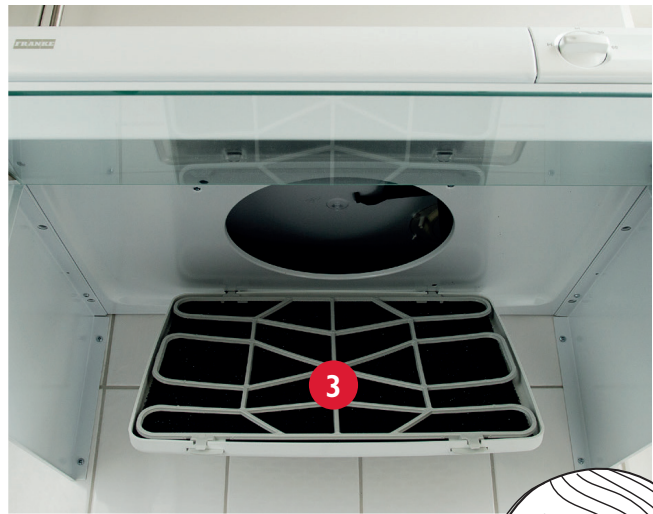
When you move, you must take all your things with you, including anything you have stored in storage rooms, the garage, or on balconies or patios. If you want to throw or give something away, it is your responsibility to make sure it is gone by the time you move out. Remember to drive bulky refuse to the nearest recycling centre. However, please note that smoke alarms, fire blankets, curtain fittings and any digital box belong to the apartment and should be left behind.



How to clean your apartment before you move

Here are instructions for the final cleaning of kitchens, bathrooms and other rooms in your apartment. On the last page, there is a handy checklist to help ensure you don't miss anything.

Photo: SABO/Anette Jansson-Bougt



In the final cleaning of your kitchen, don't forget

1. Pull out the stove by grabbing the edges. Clean the sides and back panel of the stove as well as the wall, cabinet sides and floor behind, under, and around the stove.
2. Clean the stovetop and knobs.
3. Clean the extractor fan (or vent) both inside and out. Remove the filter and clean it.
4. Clean the inside of the oven as well as all oven trays and grill grates. Be sure to use soap.
5. Defrost the refrigerator and freezer. Also clean them and air them out.
6. Wash the inside and outside of the kitchen cabinets. Don't forget about the top edges of the doors.



In the final cleaning of rooms, don't forget

- 1. You must remove any carpets that you installed yourself. Also remove all carpet tape.
- 2. Clean the heater. Also clean behind it.
- 3. Painted surfaces such as window frames and skirting boards should be clean.
- 4. Clean the windows on all sides, including between the panes. Window joinery, of course, should also be washed.
- 5. Wipe out the backs and shelves of all wardrobes.
- 6. Clean all doors. Don't forget the top edges!



In the final cleaning of your bathroom, don't forget

- 1. Clean the floor drain. Remove the floor strainer. Lift the sink trap with the handle and clean both the floor drain inside and the trap itself thoroughly.
- 2. Also clean the undersides of the washbasin.
- 3. Don't forget about the external surfaces of the toilet and the waste pipe.

Final cleaning checklist

Kitchen

- Walls
- Window frames
- Windowpanes
- Window sills
- Heaters
- Vents
- Lighting
- Electrical sockets
- Extractor fan
- Stove (inside)
- Stove (outside, including behind it)
- Kitchen cabinets and drawers (inside and out)
- Spice rack
- Refrigerator and freezer
- Door frames
- Doors
- Countertops
- Sink
- Skirting boards
- Floor
- Ceiling

Bathroom and toilet

- Ceiling
- Walls
- Lighting
- Bathroom cabinets
- Vents
- Mirror

- Bathtub (also under and behind)
- Toilet
- Washbasin
- Door frame
- Door
- Floor drain
- Floor
- Drying cabinet, if applicable (inside and out)
- Washing bench, if applicable
- Washing machine, if applicable
- Dryer, if applicable

Rooms

- Window frames
- Windowpanes
- Window sills
- Heaters
- Electrical sockets
- Wardrobes and cleaning cupboards (inside and out)
- Door frames
- Doors
- Skirting boards
- Floors
- Sills

Other spaces

- Balcony
- Patio
- Storage room
- Garage

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